



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11535133
Procuring Entity SOUTHERN LEYTE STATE UNIVERSITY
Title PROCUREMENT OF VARIOUS OFFICE EQUIPMENT
Area of Delivery Southern Leyte

Solicitation Number:	PB 2024-G&S-04	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Office Equipment	Date Published	27/11/2024
Approved Budget for the Contract:	PHP 1,955,000.00	Last Updated / Time	27/11/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	17/12/2024 09:45 AM
Client Agency:			
Contact Person:	MAILEN LACUNA GONZALES PROCUREMENT OFFICER Southern Leyte State University Maasin City Campus Maasin City Southern Leyte Philippines 6600 63-053-5702018 procurement_maasin@southernleytestateu.edu.ph		

Description

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 PROCUREMENT OF VARIOUS OFFICE EQUIPMENT

- The Southern Leyte State University-Maasin City Campus, through Regular Agency Fund intends to apply the sum of One Million Nine Hundred Fifty-Five Thousand Pesos Only (₱1,955,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the project: Procurement of Various Office Equipment under Project/Contract No. PB 2024-G&S-04. The period for the performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The Southern Leyte State University-Maasin City Campus now invites bids for the above-entitled Procurement Project. Delivery of the Goods shall be in accordance with Section VI (Schedule of Requirements), and Section VII (Technical Specifications) of the Bidding Documents reckoned upon receipt of the Notice to Proceed. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project.
- Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".
 - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens,

pursuant to RA 5183.

4. Prospective Bidders may obtain further information from Southern Leyte State University-Maasin City Campus BAC Secretariat and through the e-mail address given below and inspect the Bidding Documents posted on the SLSU website and PhilGEPS website.

5. A complete set of Bidding Documents, in digital copy, may be acquired by interested Bidders starting on November 27, 2024, from the address below and upon payment of the applicable fee in the amount of Five Thousand Pesos Only (5,000.00) for the Bidding Documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents either in cash or through SLSU LBP IGF Account No. 0942-1212-02 (Maasin Branch) not later than the deadline for the submission of bids.

Bidders shall present its confirmation receipt to the BAC Secretariat in person, by facsimile, or through electronic means, which shall be used as proof of payment for the bidding documents fee.

6. The Southern Leyte State University - Maasin City Campus will hold a hybrid Pre-bid Conference on December 05, 2024 9:00 in the morning at the Campus Director's Conference Room, SLSU-Maasin City Campus – Brgy. Tunga-tunga, Maasin City, Southern Leyte which shall be open to all interested parties. The link will be provided at a later date through the BAC Secretariat.

7. Bids must be submitted in sealed envelopes with the title of the procurement project name, name of Bidder, address of the Bidder, and contact details of the Bidder, duly received by the BAC Secretariat through manual submission at the office address indicated below on or before December 17, 2024 at 9:45 in the morning. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on December 17, 2024 at 10:00 in the morning at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The Southern Leyte State University - Maasin City Campus reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MAILEN L. GONZALES
 BAC Secretariat
 SLSU-MCC
 Maasin City, Southern Leyte
 09679107499

procurement_maasin@southernleytestateu.edu.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.southernleytestateu.edu.ph

26 November 2024

SGD.
 MADONNA GRACE D. JACOB
 BAC Chairperson

Pre-bid Conference

Date	Time	Venue
05/12/2024	9:00:00 AM	Campus Director's Conference Room, SLSU-Maasin City Campus – Brgy. Tunga-tunga, Maasin City, Southern Leyte

Created by MAILEN LACUNA GONZALES

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